



WELCOME PACKET

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Industrial · Construction · Agriculture - BidSpotter.com Is Where It's Sold

 1.866.597.2437

 1821 Dock Street #100
Tacoma, WA 98402



 sales@bidspotter.com

 Expand Your Auction

HOW TO REGISTER FOR AN ACCOUNT AND SIGN UP FOR AN AUCTION ON BIDSPOTTER.COM

REGISTER FOR A BIDSPOTTER.COM ACCOUNT

Creating an account on BidSpotter.com is as easy as hitting the *Register* button on our homepage. After sharing your basic information, a verification email will be sent. Once you've confirmed your identity, you are ready to:

- ⦿ Use My BidSpotter
- ⦿ Create Auction Alerts
- ⦿ Create & Monitor your Watch List
- ⦿ Sign up for an Auction
- ⦿ Browse our Inventory



SIGN UP FOR AN AUCTION

Once you have your own My BidSpotter account, you're ready to *sign up for an auction*. Since each auction has different terms and conditions, it is important to *sign up for every auction* you're interested in participating in.

All auctions require you to agree to the auctioneer terms and conditions, provide an address either by itself or with a credit card, a phone number, and a tax ID number if you are tax exempt.

Some auctions will require a phone verification and a credit card on file to complete signing up for an auction. The credit card number is used for verification purposes and payment processing*. Your credit card remains encrypted and secure.

*Consult terms and conditions for payments via credit card.

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WE OFFER MULTIPLE WAYS TO BUY THE ASSETS THAT YOU ARE LOOKING FOR.

Live



Live webcast auctions are traditional room-based auctions broadcast by BidSpotter.com. You can bid at the auction over the internet in real time. Live audio and video feeds relay the atmosphere in the auction room as it unfolds.

Timed



Timed online auctions take place without an auctioneer calling the sale. Each lot can be bid on for a defined time period. At the end of this period, the bidder who has submitted the highest bid wins the lot, provided that the bid exceeds the reserve price.

Catalog Only



Catalog only is an auction listing of upcoming auctions that are featured on BidSpotter.com, but are conducted on the auctioneers business website.

Tender



Tender auction allows bidders to submit sealed bids for assets by a pre-specified date. Other bidders will remain unaware of what prices competitors are submitting. The auctioneer can choose the tender that's most favorable, depending on the price offer as well as terms and conditions.

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Expand Your Auction

BIDSPOTTER.COM PROVIDES MULTIPLE WAYS TO FIND THE LOTS YOU ARE LOOKING FOR.

AUCTION ALERTS

By signing up for Auction Alerts, you will receive emails when new lots are added to BidSpotter.com that match your interests. You simply select keywords specifying the item(s) you're looking for, and BidSpotter.com will search our auction catalogs daily for that item.

WATCH LIST

Don't lose your place when searching for the assets you need. Use our *Watch List* feature. Adding lots to your *Watch List* is easy, when logged into your *My Bidspotter* account simply select the lot you're interested in and click the green *Watch List* button, then come back later when you're ready to bid.

INQUIRE ABOUT THIS LOT

Have more questions for the auctioneer? Once logged into the system, you're able to send an email from the lot page directly to the Auctioneer asking for further lot details.

FEATURED LOTS

Our Featured Lots page showcases the best lots from the BidSpotter.com website. These featured lots have been chosen by our auctioneers as their premier selling items.

PREMIER AUCTIONEERS DIRECTORY

Our Premier Auctioneers page represents our auctioneers who are members of the most prestigious auctioneers associations in the nation.



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BIDSPOTTER.COM OFFERS MULTIPLE WAYS TO BID, ALL EASY WITH JUST A CLICK OF A BUTTON.

BIDDING IN LIVE AUCTIONS

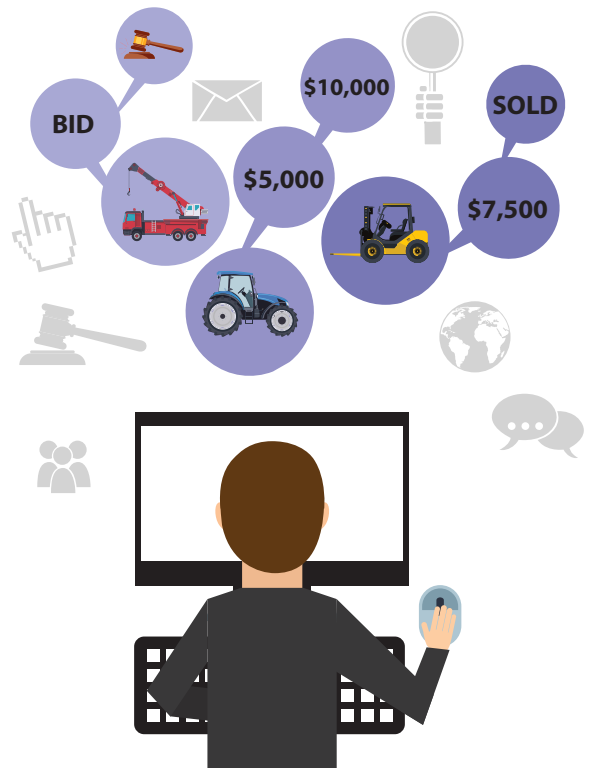
Bidding in a live auction takes place both online and onsite. BidSpotter.com allows you to bid in real time while listening to the auctioneer run the auction. On the day of the sale, all bidding and absentee bidding will be done in **GAP Live**, which is a separate window where the bidding action takes place.

To access **GAP Live**, you simply press the *Bid Live Now* button and log in.

ABSENTEE BIDDING

If you are unable to attend a live auction, you have the opportunity to place an absentee bid on an item. Once you are approved for a live auction you can start placing absentee bids.


This feature is available on the lot page the day before the sale and in **GAP Live** on the day of the sale.



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BIDDING IN TIMED AUCTIONS

All bidding for timed auctions takes place online on BidSpotter.com. You must be approved to bid and the lot must be active before you can start bidding. You can place bids on the lot page of the asset you are interested in and bidding will continue until the lot closes.

Features of timed auctions include:

Maximum bids -

System will bid on your behalf until the maximum bid is met.

Staggered end times -

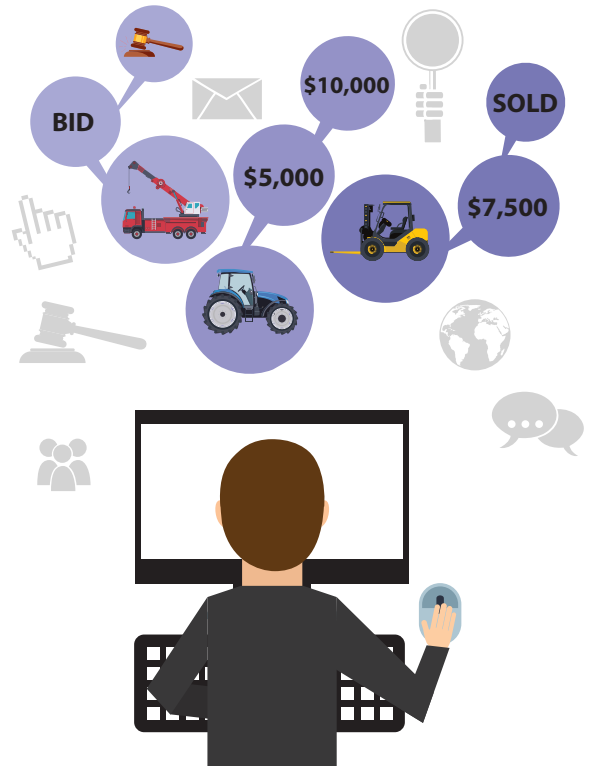
To prevent all lots from ending at the same time.

Bid extensions -

Extend the lot if a bid is placed in the last few minutes.

Reserves -


A price set by the auctioneer that must be met before it can be sold.



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OUR CUSTOMER SUPPORT STAFF IS READY TO ASSIST YOU

NEED HELP? WE'VE GOT YOU COVERED

BidSpotter.com has *Customer Support Representatives* standing by to assist you 24/7. Day or night, weekends or holidays, call us - a real person will answer.

Our knowledgeable team can assist you with our website, the auction process, and any technical issues you may encounter along the way. Feel free to reach our team by phone, email, or LiveChat and they will gladly help you with:

- ⦿ Getting Started
- ⦿ Assistance registering
- ⦿ *My BidSpotter*
- ⦿ Finding an item
- ⦿ Setting up *Watch Lists* and *Auction Alerts*
- ⦿ Signing up for an auction
- ⦿ Accessing the live auction
- ⦿ Audio Support
- ⦿ How to bid
- ⦿ Payments
- ⦿ Removal Information



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